

Term of References

Individual Consultant – Project Development Specialist

Background of the Project

The increasing need of quick action on climate change in line with the federal and Khyber Pakhtunkhwa government strategies and to tap potential avenues of climate finance. a donor funded project titled, “Supporting Federal and Provincial Government of Khyber Pakhtunkhwa in Improving Climate Governance” is implementing by the Centre for Water Informatics and Climate Resilience (CWC) at the Institute of Management Sciences, Peshawar in collaboration with the Ministry of Climate Change (MoCC) at the National level and Planning & Developing Department of Khyber Pakhtunkhwa Province. The project is of three pronged including:

- i. Supporting the Institute of Management Sciences (IMS) in developing climate change related curricula and implementation of one-year diploma on climate governance at IMSciences for the relevant government officers and young professionals.
- ii. Supporting the GoKP in establishing a Climate Change Cell at the Planning & Developing Department of Khyber Pakhtunkhwa. The Cell will act as a central hub for provincial government to steer the implementation of climate measures of national and provincial climate change policies.
- iii. Operationalizing the Climate Finance Unit at the MoCC to conduct various activities associated with climate finance, as the Ministry’s role as the National Designated Authority for a number of Climate Finance Facilities.

Job Description

- Project Development Specialist will report to Task Team Lead (TTL) along with Senior Joint Secretary (development) at the MoCC;
- Support TTL, CFU in development and implementation of projects for climate finance for climate mitigation and adaptation as defined under national policy priorities, and in alignment with due processes at National Designated Entity (NDA);
- Develop and maintain coordination with stakeholders and provide necessary procedural facilitation and advise for accessing climate finance, particularly to federal line Ministries (i.e., Ministry of Power, Industries, Water Resources, Housing, Communications, Water Resources, Food Security, Health and other federal agencies) and provincial departments (i.e., Environment, Energy, Transport, Forestry/ Wildlife, Agriculture, Irrigation, etc. and local agencies including, municipal authorities, local governments, etc.);
- Provide technical backstopping and conduct review of the project proposal, alignment with donor requirements and finalization for further process to ensure access to climate finance, as per design requirements/ templates;

- Support in strengthening capacities of project developers (both public and private sectors) for developing bankable projects, review and processing by national forums for accessing financing, including designing and conducting trainings, consultation on processes and requirements, etc.,
- Support TTL, CFU by streamlining institutional processes for approval and effective implementation of projects through Ministry of Climate Change and in line with modalities and required processes. Development and application of Monitoring & Evaluation tools, conduct performance audits and reviews for climate change related mitigation projects, as required by donors;
- Support in development and maintenance of knowledge products for climate change in particularly related to development of projects in priority sectors of mitigation. Collection and compilation of scientific information for strengthened policy response;
- Lead in designing, development and implementation of national capacities for development of bankable projects in priority sector, facilitate processing and approval and as per expected quality and eligibility criteria of donors;
- Any other task(s) assigned by the Task Team Lead.

Required Qualification and Experience

- At least 16 years of education (Master's/Bachelor's degree) in social or natural sciences (Development Studies, Environmental Sciences, Geography, Sociology, Agriculture and Forestry, or any other related field) from an HEC recognized university/DAI;
- At least 03 years of experience
 - i. of working with Government or semi- government/ intergovernmental setups or national/international organizations at technical levels in subjects of project proposal development, technical review;
 - ii. Demonstrated experience of designing, managing and implementing projects in sectors of climate change mitigation and adaptation;
 - iii. Sound understanding of procedures and process related to project cycle management is a must;
 - iv. Experience of stakeholder engagement & consultations, including government, NGOs/ civil society and engagement with corporate sector would be an added advantage.
 - v. Experience of donor coordination or working with donors or national/international organizations is essential,
 - vi. Hands- on experience of working with computer (MS Office) is essential.